

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
JULY 28, 2015

Subject to Commission Approval

The Special Meeting was called to order by Chairman Szymanski at 6:03 pm in the Parks and Recreation office, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Szymanski, Commissioners Leach and Simpkins; Selectman Richards; Park Director Maltese; Mary Lou Morell and A. Irene Mosher from the Park Office.

ABSENT: Commissioner Bagdikian

ESTABLISHMENT OF QUORUM:

A quorum was established as three commissioners were present.

INTRODUCTION OF NEW OFFICE STAFFER:

Director Maltese introduced Irene Mosher as the new member of the office staff. She is replacing Mary Lou Morell who is retiring.

PUBLIC PARTICIPATION

Selectman Richards stated that East Windsor Community Day would be held September 26, 2015. There will be a parade from Town Hall to the East Windsor Middle School. The booster club will be doing a food booth. The committee is looking for tractors to participate in the parade and also for any groups that might want to walk in the parade.

APPROVAL OF MINUTES

MOTION: To APPROVE minutes of June 28, 2015 Special Meeting as written.

Leach moved/Simpkins second/VOTE: In Favor: Unanimous

OLD BUSINESS:

- a. BMX Skateboard Park
No report.
- b. East Windsor Dog Park

Director Maltese stated that the park is now open full time and is having good numbers after having been closed for maintenance. She also stated that the department has received many good compliments concerning the park.

The Park Committee will be holding their annual Barktoberfest on October 3, 2015.

- c. Disc Golf
No report.

NEW BUSINESS

- a. Financial Accounts

Director Maltese stated that the department had been able to stay on top of the bills this summer. She did point out that since the Treasurer's office only cuts checks twice a month, this makes it difficult to get payments to vendors in a timely fashion. However, the department is doing everything possible to work within the system.

The Treasurer's Office is still in the process of closing the books for fiscal year 2014-2015. Director Maltese stated that this year the department has spent all but approximately \$300 so there will be less to return to the general fund.

The new refrigerator is in place at the EWP Snack Bar. The ice machine began working again, therefore there was no need to replace it. The popcorn machine stopped working so it was replaced for \$275. The new electric fry-a-lator has been installed and will save on the cost of propane.

MOTION: To ACCEPT the financial report as presented.
Simpkins moved/Leach second/VOTE: In favor: Unanimous

- b. Park Director's report

Director Maltese stated that there is one month left for swimming at the Park. The last day will be August 23, 2015 as the guards will be returning to school and not available. The summer camp numbers have been good with field trips each week.

The Director stated that the water quality has been good and has passed all the Health Department tests. With all the recent hot weather there has been a problem with algae. It takes the staff about 4 hours to rake the swimming area so that it is safe for the swimmers. DEEP can use copper sulfate but it would require the swimming area to be closed for two days. The Director is working to have this done on a Monday or Tuesday so as not to affect weekend pavilion rentals. The Director states that she can create other water activities for the children in summer camp for those two days.

The Director stated that the staff is busy planning for the fall activities. She is working with IT to implement the software program to facilitate on-line registrations that was approved in the 2015-2016 Budget. It will use Point and Pay and will accept credit and debit cards. The Director stated that there will be staff training involved once the program is up and running.

The Director stated that she has been spending time searching for grants to be used to upgrade playground equipment, and passive recreation.

The Director indicated that there have been requests for boat launch access on the Connecticut River. This launch would need to include a parking area and be ADA compliant.

The Director stated that once the summer camp and park are closed there will be staff staying on to help organize and winterize the facilities.

The Director stated that she is working with the PTO to plan one big Halloween event this year instead of two as they have had in the past.

MOTION: To ACCEPT the Director's report as presented.

Simpkins moved/Leach seconded/VOTE: In favor: Unanimous

Abbe Road Soccer Complex/Broad Brook Pond Park/Pierce Memorial (Windsorville)/Prospect Hill Park (Warehouse Point/Warehouse Point (Osborne Field Park:

No discussion this evening.

CORRESPONDENCE

None

MISCELLANEOUS

The Commission members expressed their thanks to Mary Lou Morell for all that she has done for the department over the years.

APPROVAL OF BILLS:

Bills were approved by Commissioner Simpkins.

ADJOURNMENT:

MOTION: TO ADJOURN meeting at 6:25 p.m.

Simpkins moved/Leach seconded/VOTE: In Favor: Unanimous

Respectfully submitted

A. Irene Mosher
Recording Secretary